

# THREE M PAPER BOARDS LIMITED



COATED DUPLEX BOARD  
BOTH SIDE COATED  
WHITE BOARD

**Regd. Office:**

Royal Industrial Estate  
Office No. A-33/34  
5B Naigaon Cross Road, Wadala  
Mumbai 400 031, Maharashtra  
Tel.: +91-22-6812 5757 / 6812 5700  
Email: [account@threempaper.com](mailto:account@threempaper.com)  
CIN No.: L22219MH1989PLC052740

To,  
The Manager,  
Department of Corporate Services,  
BSE Limited  
P. J. Towers, Dalal Street,  
Mumbai - 400 001.

**Scrip Code: 544214**

**Sub.: Notice of Board Meeting No. BM 02/2025-2026 to be held on 5<sup>th</sup> September, 2025**

Dear Sir,

As required under the SEBI (Listing Obligation and Disclosure Requirements) Regulations, 2015, we hereby inform you that a meeting of the Board of Directors of **THREE M PAPER BOARDS LIMITED** is scheduled to be held on **Friday, the September 5, 2025 at 01.00 pm** inter alia to consider the following;

1. To consider and approve the Directors' Report and Secretarial Audit Report along with annexure for the year ended 31<sup>st</sup> March, 2025.
2. To consider and approve the Draft Notice of Annual General Meeting and to decide the date, time and venue for conducting the Annual General Meeting;
3. To appoint Ms. Prafulla Hitendra Shah (DIN 00457076) as a Director of the Company who retires by rotation being eligible has offered himself for re-appointment subject to the approval of shareholder in the ensuing Annual general meeting
4. The cut-off date for determining the eligibility of shareholders to participate in remote e-voting for the AGM is fixed as Friday, September 19, 2025
5. Appointment of National Depository Services Limited (NDSL) as the service provider for conducting e-voting for the upcoming Annual General Meeting (AGM).

**(Formerly known as "Three M Paper Boards Pvt. Ltd." & "Three M Paper Mfg. Co. Pvt. Ltd.")**

**Plant:** F-1, MIDC, Kherdi-Chiplun, Dist. Ratnagiri 415 604, Maharashtra | Tel.: +91-70661 15678 / 78430 56882

**Website:** [www.threempaper.com](http://www.threempaper.com)

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6. To appoint Hemali Shah and Associates, Company Secretaries (Membership number: F13618, COP: 18906) as a Scrutinizer to ascertain Voting process of Annual General Meeting of the company.
7. Considered and approved the appointment of Hemali Shah & Associates, Practising Company Secretary (Membership number: F13618, COP: 18906) for Conducting Secretarial Audit for the term of 5 years starting from 2025-26.
8. Appointment of Cost Auditor for the year 2025-26.
9. To consider and approve the draft Archival Policy, in accordance with the SEBI (Listing Obligation and Disclosure Requirements) Regulations, 2015;
10. To consider and approve the draft Board Diversity Policy, in accordance with the SEBI (Listing Obligation and Disclosure Requirements) Regulations, 2015;
11. To consider and approve policy on orderly succession planning for the board of directors and senior management, in accordance with SEBI (Listing Obligation and Disclosure Requirements) Regulations, 2015;
12. Any other business that may deem necessary with the permission of the chair.

You are requested to take the above information on record.

Thanking You,

For **Three M Paper Boards Limited**

Mittal Mehta  
Company Secretary & Compliance Officer  
Membership No. : 36950

Date : 02.09.2025

Place: Mumbai

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